



Moraga Employee of the Month Nomination Form

*"Recognizing Moraga's Courteous,
Friendly and Helpful Employees"*

*Sponsored by the Rotary Club of Moraga &
The Moraga Chamber of Commerce*



Today's Date _____ Name of person filling out this form _____

Name of Employee _____ Total No. of Years with Employer _____

Employee Position Title _____ Year employee first started working for employer _____

Brief Job Description of Employee Position _____

Name of Employer _____ Employer Phone No. _____

Reasons why this Employee Deserves the Award (i.e. superior customer service with examples; ways employee has contributed to company's success; volunteer efforts in community or for charitable cause; attendance; etc)

One Example that Shows the Value of this Employee _____

On a Scale of 1 to 10 please rate the Employee in the following areas: Competence _____ Innovation _____
Attendance & Punctionality _____ Customer Service _____ Community Service _____ Relations with other Employees _____

Name of Nominating Person _____ Contact Phone No. _____

Forms to be filled out and submitted by the 15th of each month. Winners to receive \$100 gift card(s) and to be presented at a monthly Rotary meeting. Those not chosen will be kept in nomination for a period of six months. Forms can be printed online at <http://moragachamber.org/> and faxed to 925-376-8002 or mailed to the Moraga Rotary Club at P.O. Box 122, Moraga, CA 94556

